## MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE

## **OBJECTIVE QUESTION**

## GCC - TBC 30 - WPM 12-06-2024 ENGLISH 30 - WPM BATCH - 301 PROVISIONAL ANSWER KEY

		. PR	<u>OVISIONAL AI</u>	NSWER KEY		
O - N -	0	0	0 m (	0.011.00	Outlan D	Provisional
Sr.No	Question	Option A	Option B	Option C	Option D	Answer
	What are the					
	uses of	Reading				_
1	Internet?	Newspaper	Searching	Downloading	All of these	D
_	In Email BCC	Black copy	Black carbon	Blind carbon		
2	means	case	сору	сору	None of these	С
	D. J. G. J.					
	Dvd stands	District Mistage	DailerViolan	Daile	District	
0	for	Digital Video	Daily Video	Daily	Digital	_
3	NAIs at a sala fa s	Disk	Disk	Versatile Disk	Versatile Disk	D
4	Mb stands for	Manaan da da	Manahida	N Alice Heaveton	Name of these	
4		Memorybyte	Megabyte	Minibyte	None of these	В
_	WWW is	World wide	World wise	World Wise	World Wide	_
5	abbreviation of	VVOIK	work	Web	Web	D
	Background					
10	command is	l a a a at	T	E	D	_
6	given intab	Insert	Tools	File	Design	D
	Portrait and					
	Landscape					
_	are	Page	D 0:		A.II. 6.1	
7		Orientation	Paper Size	Page Layout	All of these	Α
	ls					
	containing of					
_	Rows and	L			L	
8	columns.	Table	Border	Text Box	Rectangle	Α
	Ctrl+L is used	Right				
9	for	Alignment	left Alignment	Alignment	None of these	В
4.0	ctrl+E is used	Right	Center			
10	for	Alignment	Alignment	left Alignment	Alignment	В
	0 11					
	Scatter is one					
4.4	of the type of	TDUE	EAL OF			
11	chart in Excel.	TRUE	FALSE			Α
	Scatter chat is					
	also called a					
40	Doughnut	TDUE	EALOE			<u> </u>
12	Chart.	TRUE	FALSE			В
	la Evas!	1		1	1	1
	In Excel	Dath				
	Default	Both	Doth	Ni maharita	Ni wash a zz. z zz	
	Alignment are	Numbers	Both	Numbers on	Numbers on	
10	<u> </u>	and Text on	Numbers and	Right and	Left and Text	
13		Left	Text on Right	Text on Left	on Right	С
	Sort option is	1		1	1	1
	available in					
4.4	<u></u>	D-4-	line a sent	\ <i>t</i> :		
14	Menu	Data	Insert	View	Formulas	Α

	ı	1	Ī	T		1
	M/high is mot s					
	Which is not a function in MS					
15	Excel 2010 ?	today()	add()	countif()	sum()	В
13	LACEI ZOTO :	loday()	auu()	countil()	Surri()	
	Tables are					
	used to	Create	Set up	Perform		
16		Graphs	database	Calculations	All of these	D
10		Ciapilo	database	Carcarations	7 111 01 111000	
	State.pptx file					
	is					
17	type of file.	MS Word	Ms Excel	Ms Powerpoin	Ms Access	С
	Speaker note					
	can be added					
	in					
	Presentation					
18	by user.	TRUE	FALSE			Α
	In slide show					
	which					
	command is				<u> </u>	
19	not available	Custom Show	Hide Slide	Set up Show	Background	D
	Clipart option					
00	is given in	TDUE	EAL OF			
20	Edit Tab.	TRUE	FALSE			В
	Forwarding E- Mail is the					
	same as					
	replying to an					
	E-Mail					
21	massage.	TRUE	FALSE			В
	massage.	INOL	1 ALOL			
	Characteristics					
	of Windows 7					
	are	Easy	Excellent	Excellent		
		Operating	Graphical	security		
22		System	Interface	Features	All of these	D
	BCC	Blank	Blind Carbon	Bank Carbon	Branch	
23	Means	Carbon Copy	Сору	Сору	Carbon Copy	В
		Musical	Multimedia	Media		
		Instrument	Instrument	Instrument		
	MIDI stands	Digital	Digital	Digital	MP3	
24	for.	Interface	Interface	Interface	Instrument	A
	Storage					
	capacity of a					
	Flash Memory	GEO MD To 4	4 7 OD To 47	2 CD T2 C4		
25	Card is	650 MB To 1	4.7 GB To 17	2 GB To 64 GB	500 GB to 1TB	C
25		GB	GB	GB		U